

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
Zoom Meeting
Meeting ID: 868 0620 4093
Passcode: 250379

Monday, April 5, 2021

JPHSA Board Members in Attendance:

James Arey	Bruce Galbraith	Alex Redfearn
Rashain Carriere-Williams	Shawnta Gardener-Taylor	
Alan Carroll	Patricia Ehrle	

JPHSA Board Members Absent:

Robin Parker Brooks

Staff in Attendance:

Lisa English Rhoden, Executive Director
Jon Paul Drouant, IT Support Supervisor
Tammy Valenti, CAA

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked visitors and staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. A motion was made by Ms. Ehrle to accept the agenda as presented prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Executive Director Candidate.

Ms. Gardener-Taylor recapped the ED candidate process for the Board stating the Board conducted an interview with the one candidate that applied for the position. This was done on March 22, 2021. Ms. Gardener-Taylor then opened discussion on feedback regarding the interview and how the Board wanted to move forward. Board members voiced their impressions of this candidate and overall the feeling was positive the candidate would be a good fit for JPHSA. The Board felt confident the candidate had the skill set needed to operate a complex organization such as JPHSA. After discussion, a motion was made by Ms. Ehrle to authorize the Chairperson and a Board member to make an offer to the candidate for the Executive Director position and to negotiate a contract with a salary range of \$145,000 - \$160,000. Mr. Carroll seconded the motion. The motion passed unanimously. Ms. Gardener-Taylor asked for a volunteer to meet with her and the candidate. Mr. Galbraith stated he would attend the meeting with Ms. Gardener-Taylor.

4. Board Education

A. Executive Director Update – Ms. Rhoden reported as follows:

- JPHSA/JeffCare COVID-19 Vaccination Event – Ms. Rhoden reported this event was exceedingly successful with giving 110 vaccinations. She stated Ms. Shaw, Ms. Wagner and her staff along with Mr. Harris and his staff put in a lot of hard work to get the results we received. Ms. Rhoden informed the Board of the accolades JPHSA is getting from the State on the work being done in fighting COVID-19 in the Jefferson Parish community. A Discussion followed.

- LA State Department of Civil Service Compliance Audit – Ms. Rhoden informed the Board a Civil Service compliance audit was conducted in December 2020 and have just received the results. She stated Ms. Sylvester-Williams, HR Director, and her staff received high accolades on having 100% compliance in every category. Ms. Rhoden reported this is the second year in a row they have received a perfect audit. The Board congratulated them on a job well done. Ms. Ehrle suggested the Board send a letter to the HR Department for a great audit. The Board agreed. Ms. Ehrle stated she will draft a letter for the Board's review.

- Eunoia Center Licensing & Opening – Ms. Rhoden reported the Eunoia Center is now licensed and fully operating. She stated the doors opened on March 22 and are receiving individuals through the Mobile Crisis Team at this time. She reminded the Board of the six month pilot they are doing with the Mobile Crisis Team. Ms. Rhoden stated they are collecting statistics and will be sharing them with the Board. A discussion followed.

- JeffCare Board Repayment of SFY20 & 21 Debt to JPHSA – Ms. Rhoden reported to the Board on the status of the JeffCare Board repayment to JPHSA. A discussion followed.

- JPHSA SFY22 State Budget – Ms. Rhoden informed the Board the Legislative Session starts next Monday. She stated the Appropriations Committee has already met and will hear LDH's budget tomorrow for SFY22 and then LDH will present at the Senate Finance Committee next week. Ms. Rhoden reported JPHSA is taking a small reduction from last year, but overall we are in good shape. A discussion followed.

At this time, Ms. Rhoden informed the Board a law suit had been filed against JeffCare for an accident that occurred in front of the West Jefferson Health Center.

She also informed the Board JPHSA re-cooped funding that had previously not been drawn down from the State for Block Grant funds. She reported the full amount was received. A discussion followed.

B. JeffCare Board Update – Ms. Ehrle gave a report on the JeffCare Board meeting held on March 16, 2021. She stated Ms. Shaw gave an update on the Uniform Data System (UDS), stating it was accepted and will not have to be updated for another year. Ms. Shaw also provided a detailed monthly financial report on billing and receivables. Ms. Ehrle stated Dr. Hauth reported on health care service statistics and the Board approved several policies and procedures. She reported they discussed the Board's budget for FY22 and reviewed and approved two monitoring reports presented by the Executive Director. At this time, Ms. Ehrle informed the JPHSA Board they have two potential Board members.

In conclusion, she stated the Board will meet again on April 20, 2021.

5. Required Approvals Agenda

A. March Minutes – Mr. Arey made a motion to approve the minutes as presented prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

6. Monitoring Executive Director Performance

A. Treatment of Staff Monitoring Report – Ms. Gardener-Taylor opened discussion on the Treatment of Staff policy monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Ehrle made a motion to accept the interpretation as reasonable for the Treatment of Staff monitoring report as presented prior to the meeting. Seconded by Ms. Redfearn. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with the Treatment of Staff policy. Mr. Arey made a motion to accept the data provided as documentation of compliance for the Treatment of Staff monitoring report as presented prior to the meeting. Seconded by Ms. Redfearn. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-Evaluation – Mr. Galbraith volunteered to complete the Board self-evaluation.

B. Policy Review – Delegation of the Executive Director Policy – Ms. Gardener-Taylor opened discussion on the Delegation of the Executive Director policy. No changes were made to this policy.

C. Recruitment – Ms. Valenti reported the open positions on the Board. She stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. Ms. Valenti also reminded the Board that Ms. Carriere-Williams has completed her term and is serving until her position is filled. This position is an Addictive Disorders Professional position.

D. Annual Retreat Planning – Ms. Gardener-Taylor opened discussion regarding the Board's annual retreat for 2021. After some discussion, Ms. Rhoden suggested having the new Executive Director, EMT and Department Directors provide presentations to update the Board on their divisions and departments. She stated this would benefit new members as well as those that have been on the Board. A discussion followed. The Board will check their schedules for September and set a date at the next Board meeting.

E. Govern for Impact Virtual Conference – June 17-19, 2021 – Ms. Valenti reported on the conference stating there is a pre-conference course on Introduction to Policy Governance that would benefit new members and any member that would like a refresher course. The conference will begin on June 18 with two tracks, conference track one is the Fundamentals of Policy Governance and Conference Track 2 is Innovation in Advanced Policy Governance Practice. A discussion followed. Ms. Rhoden asked Ms. Valenti to contact the members this week to see if there is interest in attending the conference.

F. Financial Disclosure Tier 2.1 – Deadline May 15, 2021 – Ms. Valenti reminded the Board to fill out the financial disclosure form sent prior to the meeting and fax or mail to the Louisiana State Ethics Board. She asked the Board to let her know once this has been completed.

8. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Monday, May 3, 2021, 6:00 p.m. Location to be announced.

9. Adjournment

Mr. Arey made a motion to adjourn the meeting at 7:02 p.m. Ms. Ehrle seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson